

**Management Board conference call (via GoToMeeting)
Thursday, 16 May 2019 at 10:00h**

NOTES

Agenda

1. Agreement on the draft agenda of the SC meeting and planning of the SC meeting
2. Update about the last EERA Coordinators' meeting Communications
3. Approval of the updated contents: Brochure SRIA, Brochure and Leaflet of EERA Bioenergy

Participants: Andrea, Berta, Francisco, Jaap, Jean, Raquel, Margarita, Ana

I. Update about the last EERA Coordinators' meeting Communications

Andrea starts the meeting congratulating everyone on the success of the webinars organized for the generation of projects. He encourages the Management Board to continue with this type of actions. He proposes that, from now on, a coordinator is designated for the topic on the Management Board meeting prior to the webinar. After a discussion on the convenience or not of designating a coordinator to organize the webinar, the Management Board decides the invitations for the following webinars will be centralised at EERA Bioenergy Secretariat. So, the Secretariat will send the invitations and documents related to the webinars.

According to Andrea, the Joint Programmes Coordinators meeting was a pleasant encounter which finished with collaboration promises between JPs. During the JPCs meeting, Andrea reported the recent EERA Bioenergy activities (work on the SRIA, the new structure of the JP including SP5).

Berta gives information from EERA aisbl Secretariat. She explains there won't be a specific call for EERA aisbl in the Annual Working Plans for the upcoming years. EERA will have to find new financial/funding tools apart from member fees.

Berta asks for information from the joint workshop Bioenergy JP-Fuel Cells and Hydrogen JP. Andrea will look for information and will distribute it within the Management Board. He also announces he agreed with the FCH Coordinator on the organisation of a discussion table on common topics to both JPs, to collaborate in project generation.

Regarding the EUBCE, Andrea comments he is working on the presentation for the workshop *Paving the way towards clean energy and fuels in Europe*. Andrea, Francisco and Jaap will personally be attending this event.

2. Agreement on the draft agenda of the SC meeting and planning of the SC meeting

Andrea goes through all points of the proposed agenda the Steering Committee meeting that will be held in Brussels, 11th-12th June 2019 (for the first time, the Steering Committee meeting will consist of two half-day sessions). He asks for suggestions and comments. After a discussion involving all Management Board members, the points for the final agenda are agreed and distributed between both half-day sessions. Margarita will prepare the agenda including time schedule and circulate it to the Management Board for approval before sending it to all EERA Bioenergy members.

3. Approval of the updated contents: Brochure SRIA, Brochure and Leaflet of EERA Bioenergy

Some of the Management Board members have to leave the conference call at the present moment. It's agreed each Management Board member will review the updated contents of the Brochure of the SRIA, Brochure and Leaflet of EERA Bioenergy. They will send the feedback to Margarita and Ana as soon as possible, to have the documents updated (new edition) for the next Steering Committee meeting.